

MINUTES
DOWNTOWN VALLEJO - CCRC
REGULAR MEETING

FEBRUARY 8, 2024

Call to Order: President Kamphausen called the meeting to order at 4:45 pm with a quorum of board members.

Attendees: David Fischer, Annette Taylor, Mike Brigandi, Erin Bennett, Chris Platzer, Tom Pezzuto, Ken Ingersoll,.

Absent: Tom Bartee, Tony Diaz, Jim Barcewski.

Staff and Guests: Alex Matias: Liaison VMS, Donna Beeman, Richard Abbot.

Agenda: At 4:50 pm Mr. Brigandi moved to approve the agenda. It was seconded by Mr. Platzer and approved by the board.

Approval of Minutes January 11, 2024

At 4:52 pm a motion to approve the minutes of January 11th was made by Mr. Brigandi, seconded by Mr. Platzer and approved by the board. Ms. Bennett abstained.

Security Report: Mr. Oropeza was detained due to a security issue in the district and was not able to give a report.

Public Comment: Mr. Abbot wanted to give some input regarding Action Item 11a. He wanted to let the board know that the process of producing high quality photo posters for window installation is easy and affordable.

Guest Presentation: None.

Report from City Staff and Liaison:

- A. Ms. Taylor - no report.
- B. Ms. Loera - Diaz - no report.
- C. Other city staff - no report.
- D. Mr. Matias announced he is the new President of VMS and will be the liaison for VMS to CCRC. He added:
 - VMS has a new slate of officers;
 - VMS is looking for grant opportunities;
 - VMS is setting it goals for 2024;
 - VMS meetings are held on the 3rd Thursday of the month at Provisions and CCRC members are invited to attend.

President's Report:

- A. A discussion was held on the merits of moving the CCRC office to 1525 Sonoma Blvd.
- B. Mr. Kamphausen offered the space rent free. It was suggested a contractual agreement should be written up.
- C. Ms. Bennett suggested that a Ring style remote doorbell with video be installed at the exterior entry door.
- D. Several motions were made in succession regarding moving the office. All motions were withdrawn.
- E. The meeting was called into executive session for discussion of a private nature. All non-board members were asked to leave the meeting space for the duration of the executive session.
- F. When the executive session was concluded, guests were invited to rejoin the meeting.
- G. Mr. Fischer motioned to amend the agenda to move item 14, New Business, to the next item of discussion. It was seconded by Mr. Brigandi and approved by the board.

New Business: A motion to approve the moving of the CCRC offices to 1525 Sonoma Blvd. was made by Mr. Brigandi, seconded by Mr. Fischer and approved by the board.

Financial Report: Mr. Pezzuto reported he is still in the process of creating the 2024 budget so there are no *Budget v Actuals* for this month but he will have a budget by next month's meeting. The annual audit and tax preparation was paid in January, \$5,800.

Action Items:

- A. Items A,B,C were tabled because Mr. Barcewski was absent.
- B. Discussion about the stakeholder meeting was tabled to next month.
- C. Discussion about providing night security was tabled until next month.
- D. Discussion about moving funds into interest bearing accounts was postponed until the new round of district funding is received.
- E. A new name for CCRC will be created when the organization's new charter is formed and a new corporation is established. One name suggested - *Vallejo Downtown Property Association*.

Committee Reports:

- A. Ad hoc High School Committee: will meet to create a fair and unbiased survey of the district property owners sentiment regarding a school moving into the district. Mr. Kamphausen thinks a trade school would be more appropriate and fill a need in the community.
- B. Beautification: no report.
- C. Bid Renewal: Mr. Li Mandri will be in Vallejo on February 12th for a meeting with the Bid Renewal committee.
- D. Other Committees: no report.

Old Business: None.

Announcements: None

Adjournment: At 6:03 pm Mr. Kamphausen made a motion to adjourn. It was seconded by Mr. Brigandi and approved by the board.

Approved by the board of directors at its meeting of March 14, 2024.

Signed: _____ Title: _____