

MINUTES
DOWNTOWN VALLEJO - CCRC
REGULAR MEETING

JULY 11, 2024

Call to Order: President Kamphausen called the meeting to order at 4:46 pm with a quorum of board members.

Attendees: Tom Bartee, Annette Taylor, Tom Pezzuto, Tony Diaz, Jim Barcewski.

Absent: Ken Ingersoll, Mike Brigandi, David Fischer, Chris Platzer.

Staff and Guests: Rita Iravani, William Oropeza: SVT Gruppe, Lt. Huff: VPD, Chief Ta: VPD, Richard Abbott, John Howland, Council Member Charles Palmares, Donna Beeman.

Agenda: At 4:48 pm Mr. Bartee moved to have action items 11a-d moved up, to come after item 5B, Ms. Taylor amended the motion to have 11a-d moved up to come after item 7, the motion to approve the agenda as amended was seconded by Ms. Taylor and approved by the board.

Approval of Minutes June 13, 2024

At 4:49 pm a motion to approve the minutes of June 13th was made by Mr. Bartee, seconded by Mr. Pezzuto and approved by the board.

Security Report: Mr. Oropeza reported there has been an increase of new homeless persons downtown, 3 new break-ins, Mary, the woman who has been camping out at 418 Georgia Street for the last couple of years may be vacating, a homeless individual who has a history of rummaging through garbage cans has returned to the downtown.

Public Comment: Mr. Howland had some comments and questions regarding the proposed Management District Plan. Ms. Beeman offered her opinions on CCRC management and website content.

Guest Presentation: Lt. Huff reported the traffic division is staffed at the bare minimum. He is the supervisor of one sergeant and together they complete all the tasks, including fatal collisions throughout the city. The city does contract with an outside vendor and Mark Helmbrecht manages that contract. Most of the parking enforcement issues are handled by this company. The city's seeclickfix app is used to address most of the abandoned vehicles issues. Sometimes the city conducts sweeps but the downside to that is the tow companies then become backlogged with unclaimed vehicles. Chief Ta commented once they are fully staffed they will dedicate one assistant to handle just tows.

Action Items: 11 a.: Ms. Taylor read the following prepared statement: *The Sponsorship Ad-Hoc Committee, composed of Mike Brigandi, Tony Diaz, and Annette Taylor, met on Tuesday, June 25, 2024, to review the fourteen (14) sponsorship applications submitted to CCRC. The information to be included in filling out the application was 1. Applicant information, 2. Type of sponsorship, 3. Proposal summary, 4. Proposal detail. There was a budget of \$7,188.00. The Sponsorship Ad-Hoc Committee recommended providing \$7,188 in funding to four (4) of the fourteen (14) applications. The recommendations using the budget of \$7,188 are: Hyperion Community Partners, LLC – Mad Hatter Holiday Festival, Parade & Tree Lighting – Requested: \$2,500.00 - Recommend: \$1,797.00 Solano AIDS Coalition – Fiestas Patrias Festival – Requested: \$5,000.00 - Recommend: \$1,797.00 Solano Community Arts Council – Vallejo 2 nd Friday Art Walk - Requested \$7,000 - Recommend: \$1,797.00. Visions of the Wild – Visions of the Wild Festival – Requested \$3,000 - Recommend: \$1,797.00* The Sponsorship Ad-Hoc Committee is appreciative of the numerous applications received this year. The applicants recommended have shown their ability to succeed in hosting a positive, community-oriented event in the downtown. It is the Sponsorship Ad-Hoc Committee's hope that CCRC will be able to increase the amount of funds in the Sponsorship budget next year. At 5:37 pm Mr. Bartee made a motion to accept the recommendation of the Ad hoc Sponsorship Committee, it was seconded by Mr. Barcewski and approved by the board with Mr. Kamphausen opposed. **Item 11 b.: Mr. Pezzuto** reported, last year Vallejo Main Street hosted an event that attracted approximately 2,000 - 2,500 people downtown. CCRC determined it would be in the best interest of the downtown to have an additional guard and to adjust the current guard's schedule so that the downtown would have adequate coverage considering the anticipated crowd. Mr. Pezzuto suggested CCRC do the same this year. At 5:41 pm Mr. Bartee made a motion to adjust our current guard's schedule and to add one more guard to work during the time the event is scheduled. It was seconded by Mr. Barcewski and approved by the board. **Items 11 c.: Mr. Bartee** reported the Ad hoc Lighting Committee received a quote for solar lighting from Oscar Alcantar, Assistant Director of Public Works. The quote is \$70k less than what we were given by Pierce Electric. The quote is \$60k for materials only. He and Mr. Pezzuto compiled a list of questions to be answered by the vendor and then they will be updated on those concerns.

Report from City Staff and Liaison: No reports.

President's Report: Mr. Kamphausen reported they had a Fireman's Appreciation Day on June 29th, various fire departments participated and the event was well attended. They are planning to turn the Cadillac Building into a nonprofit fire museum. The Main Street auto Company purchased the CarHop property and they plan on expanding it.

Financial Report: Mr. Pezzuto commented on the statement of financial position --- there is a negative number but that is just because the checks written were back dated. We are trying to keep as much money in our contingency account so that we can earn the maximum amount of interest, however, we have arranged to have an automatic transfer in the amount we anticipate we will need that month. If the CCRC does not get renewed, it will have a remaining balance of approximately \$85-90k.

Committee Reports: None.

Old Business: None.

New Business: None.

Announcements: None.

Adjournment: At 6: 07 pm Mr. Bartee made a motion to adjourn. It was seconded by Mr. Barcewski and approved by the board.

Approved by the board of directors at its meeting of August 8, 2024.

Signed: _____ Title: _____